



DocuSign Agreement Instructions

For help on how to sign the DocuSign Agreements please follow the instructions below:

1. Click the link to the DocuSign Agreement found in your confirmation email.
2. You may need to create a free DocuSign account if prompted.
3. Complete your name and email address and the name and email address of your institution's representative of the technology transfer or legal department. Please note: The PI does not sign on behalf of the Institution.
4. Click 'Begin Signing'

PowerForm Signer Information

Fill in the name and email for each signing role listed below.
Signers will receive an email inviting them to sign this document.

Please enter your name and email to begin the signing process.

Recipient Investigator

Your Name: *

Your Email: *

Please provide information for any other signers needed for this document.

Recipient Institution

Name: *

Email: *


BEGIN SIGNING

5. You will receive an email with an access code. Please enter the access code in the requested field in DocuSign and click on the validate button.



DocuSign Agreement Instructions

Please enter the access code to view the document

 **WARF Administrator**
Wisconsin Alumni Research Foundation (WARF)

An email has just been sent to your email address with a special validation code in it. To proceed to sign your documents please open your email, and enter the code into the box below. Keep this browser window open while you get your email.

Access Code

[Show Text](#) **VALIDATE** **I NEVER RECEIVED AN ACCESS CODE**

6. Please read and click on the box to agree to the electronic record and signature disclosure.

Please Review & Act on These Documents **DocuSign**

 **WARF Administrator**
Wisconsin Alumni Research Foundation (WARF)

Thank you for your interest in WiCell iPS stem cells.

Please read the Electronic Record and Signature Disclosure.
 I agree to use electronic records and signatures. **CONTINUE** **OTHER ACTIONS** ▾

7. Click Continue

8. Enter your order reference number as shown in your confirmation email.

Order Reference No. WiCell Agreement No. _____

9. Complete the Cell Line Requested Section Please note: the following screenshot is as an example and this section may appear differently in the agreement for the cell line you ordered.



DocuSign Agreement Instructions

Induced Pluripotent Stem Cells

Material Transfer Agreement for Non-Profit Recipients

Requested Material: Induced Pluripotent Stem Cells

Cell Lines Requested:

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> iPS(Foreskin)-1 | <input type="checkbox"/> iPS(Foreskin)-2 | <input type="checkbox"/> iPS(Foreskin)-3 | <input type="checkbox"/> iPS(Foreskin)-4 |
| <input type="checkbox"/> iPS(IMR90)-1 | <input type="checkbox"/> iPS(IMR90)-2 | <input type="checkbox"/> iPS(IMR90)-3 | <input type="checkbox"/> iPS(IMR90)-4 |
| <input type="checkbox"/> iPS DF4-3-7T.A | <input type="checkbox"/> iPS-DF6-9-9T.B | <input type="checkbox"/> iPS DF19-9-7T | <input type="checkbox"/> iPS DF19-9-11T.H |
| <input type="checkbox"/> MIRJT6i-mND1-4 | <input type="checkbox"/> MIRJT7i-mND2-0 | <input type="checkbox"/> IISH1i-BM1 | <input type="checkbox"/> IISH2i-BM9 |
| <input type="checkbox"/> IISH3i-CB6 | <input type="checkbox"/> IISH6i-CML17 | | |

10. Verify the PI name field has been auto filled and complete the Institution Fields

Name of Recipient Investigator:
(please print)

Name of Recipient Institution:
(please print)

11. Sign the document.


a. Confirm your name, initials, and signature

Recipient Institution (must be an authorized official of Recipient Institution)

By: _____ Date: _____
(signature)

Name: _____ Title: _____

Recipient Investigator Acknowledgement

By:  _____ Date: 6/30/2021
(signature)

Name:

WiCell Research Institute

By: _____ Date: _____
Robert J. Drape, Executive Director



DocuSign Agreement Instructions

Adopt Your Signature x

Confirm your name, initials, and signature.

* Required

Full Name*

Anjelica Klade

Initials*

AK

SELECT STYLE

DRAW

UPLOAD

PREVIEW

[Change Style](#)



By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I (or my agent) use them on documents, including legally binding contracts - just the same as a pen-and-paper signature or initial.

ADOPT AND SIGN

CANCEL

12. Click Finish.

- a. You will receive an email with a copy of the agreement with your signature and the agreement will be routed to the next person to complete their sections and sign.

13. Once all the signatures are complete you will receive a final of the executed agreement emailed to you.